

From: Executive Director
Sent: Tuesday, July 27, 2010 10:50 AM
To: +All HQ Employees
Subject: Building Update - July 27, 2010

This is to update you on the progress related to the elevator modernization project. DGS reports that the contractor, Thyssen Krupp, is in the final stages of modernization for cars number 1 and 5. Car number 1 is scheduled to return to service the first week of August. Car number 2 is the next low rise elevator scheduled for modernization. There may be overlap in the unavailability of cars number 1 and 2 as the work transitions during the last few days of July. We are awaiting word on when the car number 5 modernization will be completed and the car returned to service. The next elevator car on the high rise side scheduled for modernization is car number 6.

The contractor and DGS will work to ensure the elevator work and necessary inspections do not impact BOE business needs greatly.

Again I thank you for your cooperation and patience during this time.